



Davao del Sur State College
Brgy. Matti, Digos City, Davao del Sur

Graduate Seminar



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PREFACE

Welcome to this coursepack created to support graduate students in navigating the key stages of research, thesis development, and scholarly communication. It offers a structured, practical framework for understanding the foundations of graduate research, developing essential skills in data management and analysis, and applying ethical, credible research practices that lead to meaningful scholarly contributions.

Organized into modules that mirror the typical phases of the research process, from identifying problems and designing studies to analyzing data, writing theses, and preparing works for publication, this coursepack integrates learning outcomes, guided activities, reflective exercises, and applications that promote both critical thinking and hands-on learning.

Beyond theoretical grounding, it highlights the use of modern digital tools, academic platforms, and research ethics that enhance efficiency, visibility, and integrity. Ultimately, this resource aims to foster professional growth and a strong scholarly identity that contributes to the advancement of knowledge within and beyond the academic community.

May this coursepack serve as a reliable companion throughout your research journey, inspiring curiosity, confidence, and a steadfast commitment to excellence and ethical scholarship.

Amelie E. Trinidad
Author



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ABOUT THE AUTHOR

Amelie E. Trinidad is an educational leader and academic practitioner specializing in curriculum development, educational policy, governance, and institutional management. She currently serves as Director for Curriculum and Instruction at Davao del Sur State College, where she leads curriculum planning, policy implementation, and instructional quality assurance across academic programs.

Her professional experience spans various leadership roles in higher education, including Dean of Graduate Studies, Director of Student Affairs and Services, Program Head for graduate programs, and faculty member at both the undergraduate and graduate levels. Across these roles, she has consistently contributed to the strengthening of institutional systems, student support services, and academic program development.

She has made significant contributions to educational policy development and institutional governance, having authored key institutional manuals and policies, including the DSSC Graduate Program Manual of Operations, Student Affairs and Services Manual, Child Protection Policy, and Student Handbook. These works reflect her sustained engagement in aligning institutional practices with regulatory standards and quality assurance frameworks.

Her research portfolio focuses on educational leadership, policy implementation, teacher development, and institutional effectiveness, with publications in international journals on topics including faculty commitment, instructional leadership, organizational culture, and curriculum innovation.

She is an active member of several professional organizations in education and governance, including the Philippine Association of Graduate Education and regional councils for graduate education and teacher development.

Through her combined experience in policy formulation, academic leadership, and research, she continues to contribute to advancing educational governance and institutional improvement in higher education.

